

ANNEX VII - TECHNICAL QUESTIONNAIRE**1. EXPERIENCE AND RESOURCES**

1. QUESTIONNAIRE AND REQUIREMENTS	TO BE FILLED IN BY THE BIDDER
1.1. List the details of Experience with the Method Statement (s) of handling of the Major Export or Major Import Project or Combination of both (Export and Import Project) of the Project Cargo handled during immediately preceding Seven Years , involving Inland Transportation, Port Handling Activities and Customs Clearance while exportation from India or importation to India.	
1.1.1. The LSP shall submit copies of Contracts or Service Orders or Purchase Orders or Work Completion Certificates from their clients as evidence/proofs.	
1.2. List the details of Experience in handling of the Major Export or Major Import Projects/Shipments or Combination of both (Export and Import Project/Shipments) of Project Cargo involving Sea Freight/International Ocean Transportation while exportation from India or importation to India during immediately preceding Seven Years .	
1.2.1. The LSP shall submit the copies of Fixture Notes or Contracts or Service Orders or Purchase Orders or Work Orders or Work Completion Certificates from their clients or Bill of Lading where bidder has been shown as either notified Party or delivery agent, as evidence/proofs.	
1.3. Provide a detailed good example of handling of any Challenging Project Cargo from the operational point of view, notably involving the headings: (a) Name of the Client and Contact Details (b) Project Details (c) Challenge (d) Solution (e) Result	
1.4. Experience of handling Project Cargo in particular Sensitive Cargoes needing special handling. (a) Name of the Client and Contact Details (b) Project Details (c) Challenge (d) Solution (e) Result ITER-India may have Sensitive Cargoes needing special handling, correct handling these components is a vital part of the work. Every aspect of the transportation of such cargo must be tracked and reported throughout the project. This includes to the level of driver activities in collecting cargo, and in addition any incident has to be reported to all project parties.	

<p>1.5. The bidder is to mention the cargo volume handled by him in the preceding three years (for calendar year ending on 31st December i.e. 2019, 2020 & 2021) concerning the Customs Clearance in India.</p> <p>(a) Year</p> <p>(b) Shipping Bills and Bill of Entries by Sea</p> <p>(c) Shipping Bills and Bill of Entries by Air</p>	
<p>1.6 It is mandatory that the LSP shall successfully undertake the Customs Clearance activities without any interruption.</p> <p>The Logistics Service Provider or its Subsidiary Company or its Sub-Contractor in India should have a valid Customs House Agent/Customs Broker License in their own name in India.</p> <p><i>(Please submit the Copies of the Customs House Agent/Customs Broker License as proof)</i></p>	
<p>1.7. Specify the Names of Subsidiary (ies)/Sub-Contractors.</p> <p><i>These shall be reputed/well known Road Transport Companies, Barge Owners/Operators and Shipping Lines.</i></p>	
<p>1.8. Provide the details of the equipment and machinery like Barges, Tugs, Hydraulic Axles and Mechanical Trailers/Cranes etc. owned by self or by the Subsidiaries/ Sub-Contractors/ Partners/ Managing Group Company. LSP should submit the copies of the Registration Certificates.</p>	
<p>1.9. Specify the Year on which Company was established.</p> <p>Shall be in project cargo forwarding and transportation business at least for 7 years.</p>	
<p>1.10. Total number of offices and employees in India</p>	
<p>1.11. Bio-Data/CVs of the key personnel, with experience of managing transportation of heavy/outsize cargo, intended to be deployed:</p> <ul style="list-style-type: none"> • Position in Company • Years of experience • Highlights of major pieces of equipment (size, weight, from-to) • Statement of key issues of handling such transportation. <p><i>Key personnel to be deployed in managing transportation of heavy/outsize cargo shall have minimum 5 years of experience.</i></p>	

2. QUALITY HEALTH SAFETY ENVIRONMENTAL POLICIES AND PROCEDURES

QUESTIONNAIRE AND REQUIREMENTS	TO FILLED IN BY THE BIDDER
<p>2.1 Provide valid ISO 9001:2015 Certificate</p>	
<p>2.2 Approach to Health Safety Environmental Issues</p> <p>Describe how you address Health, Safety and Environmental issues in your logistics operations and how you apply requirements to subcontractors such as road transport companies and shipping lines?</p> <p>Bidder should have a proactive approach towards managing Health and Safety very much risk assessment based and must engage subcontractors in this requirement.</p>	

2.3 How would you align your QHSE procedures to those of DAHER? How will you ensure that your Health and Safety Procedures are aligned to those of DAHER? <i>Must either be able to raise bridging documents to link to DAHER procedures or be ready and able to adopt DAHER procedures for the project.</i>	
2.4 Are your quality and HSE manuals in English as well as national language? Provide index pages of your quality and HSE manuals (in English) Must be in English to allow for alignment. This is an acceptable or unacceptable criterion.	
2.5 Provide a copy of a typical example of a Project Quality Plan (This is a key project requirement)	

3. ALIGNMENT WITH THE PROJECT MATRIX OF COMPLIANCES

QUESTIONNAIRE AND REQUIREMENTS	(TO FILLED IN BY THE BIDDER)
3.1 All technical requirements mentioned in this document [Annexure-II (Partnership Agreement)] have to be followed. (Some of the requirements are related to the French end of the operation, however, the bidder needs to be aware as to which actions, even if they originate in India, may impact the activity undertaken in France and hence exercise due caution.) Does the BIDDER understand the concept of working closely as per Partnership Agreement?	

4. SUBCONTRACTORS

The bidder shall mention the particulars of his proposed Sub-Contractors below (For Information only)

ACTIVITY	SUBCONTRACTOR	SCOPE
Domestic Haulage in India		i.e. Road Transport
Other Transport in India		i.e. Barge/ Tug Operations
Sea Freight : Container		
Sea Freight : Break-Bulk		
Sea Freight : Heavy Lift		
Air Freight		

5. The bidder should confirm the acceptance of all the terms and conditions provided in **the ITER Framework Contract, the Implementation Agreement {signed between ITER-India (INDA) and DAHER}** and **the Partner Agreement with DAHER, International, France.**

6. PERMANENT ACCOUNT NUMBER: The Bidder should have valid Permanent Account Number (PAN) and submit a copy of PAN Card or copy of “PAN allotment letter” issued by the Income Tax Authorities.

7. LIST OF CLIENTS: The bidder should mention the list of his Major Clients along with address, e- mail and telephone numbers.

8. LOCAL PARTNER'S FEE

The bidder to confirm acceptance of his profit share with DAHER as per the Partnership Agreement.

We confirm that we accept 50% Profit Share of applicable costs invoiced to ITER-India (INDA), to be calculated as per the Gross & Profit Overhead formula mentioned in Financial Annex -2 to the Partnership Agreement (Part A Annex- III)

Yes/No

Note

- The bidder shall submit the filled-in Appendix 'A', Form 'B' and 'C' to this Annex (i.e. Part 'A' Annex-I Evaluation Criteria) along with the tender, failing which such tender shall be summarily rejected.
- The tenderer should submit the signed copy of the Pre-Integrity Pact (**Annex-VI**).

Place: **Signature of the authorised person of the BIDDER**

Name:

Date: **Title:**

Official Seal:

DECLARATION CUM BINDING UNDERTAKING

TO BE SUBMITTED ON COMPANY'S LETTER HEAD

I, the undersigned, representing [**full name of the Company**] being a Company for the Eligibility to participate in this tender hereby confirm:

- (1) That we have not been guilty of grave professional misconduct. We are not presently de-listed, banned or black listed by any of the Department of Atomic Energy Units/any other PSUs/Govt. Organisations.
- (2) We have not been booked by CBI or any Law Enforcement Agency and/or indicted by a Court of Law in any criminal case relating to transportation.
- (3) That we are aware that the ITER-India and DAHER International, France reserves the right to verify this information, and that we accept the possible consequences that may arise from any false declaration in providing the information required by the ITER-India and DAHER International in order to take part in the Contract.
- (4) That we are not bankrupt, being wound up, having my affairs administered by Courts or entered into an arrangement with creditors.
- (5) We confirm that other than us (name of bidder), none of our Group concerns or affiliates etc. are participating in the tender either directly or indirectly through any other agency under the same proprietor/common partner(s)/common director(s).
- (6) That we have not suspended business activities.
- (7) We shall ensure that there is no due by the company towards GST, Income Tax, Service Tax, Employees Provident Fund, ESI or any other Statuary due.
- (8) We shall ensure that, if non-national employees are employed for the performance of the services, the said employees shall be authorised to work in the relevant country.
- (9) ITER-India may reject the empanelment or in case the task order has been awarded, then terminate the task order apart from taking any suitable action or applicable legal provisions without any liability for any compensation to us (Name of Bidder) if;
 - a) ITER-India/ DAHER International, France discovers at any time that any statement made by us in this declaration is false, fraudulent or
 - b) Any document submitted by us fake or forged or

c) If ITER-India/ DAHER International, France determines in its sole discretion that any statement was aimed at deliberately misleading ITER-India/ DAHER International, France with a view to ensure award of the subject contract to the bidder.

Signature :

Company Stamp

Name :

Position :

Tel. :

Fax :

Date :

FORM 'B': COMPANY INFORMATION FORM

TO BE SUBMITTED ON COMPANY'S LETTER HEAD

Corporate Name :

Legal Status :

Authorised Capital :

Company Headquarters Address :

Place (s) of Business Address(es) :

Telephone :

Registered No. :

PAN No./GST No./SERVICE Tax Regn. No.

Date of Established :

Permanent Work Force :

Number of Secondary Offices :

Names of Main Managerial Staff :

- a) _____
b) _____
c) _____

Names and Job Positions of Persons Authorised to represent the Company:

- a) _____
b) _____
c) _____

An Average Annual Turnover for the best 03 years of the preceding five years			
Crores (INR)	Year 1	Year 2	Year 3
An Average Annual Turnover for the preceding Three Financial Years			

Certification, if any:.....

Accreditations, if any (type and validity).....

Work Accidents Occurred Over the Preceding Five Years:

Description	Year-2017	Year-2018	Year-2019	Year-2020	Year-2021
Frequency Rate					
Severity					

Signature :

Company Stamp

Name :

Position :

Tel. :

Fax :

Date :

E-mail :

**FORM 'C': DETAILS OF EXPERIENCE IN HANDLING OF THE PROJECT CARGO
≥ 120 TONS IN A SINGLE PIECE (BY ROAD TRANSPORTATION) IN INDIA**

TO BE SUBMITTED ON COMPANY'S LETTER HEAD

Sr. No.	LR No. and Date	Description of the Consignment	Wt.	From	To	Distance Travelled	Date of Work Execution	Specify Proof in support of work is attached	Customer Name, e-mail and address with Telephone No.

Signature :

Company Stamp

Name :

Position :

Tel. :

Fax :

Date :

E-mail :

FORM 'D': DETAILS OF EXPERIENCE IN HANDLING OF THE PROJECT CARGO
≥ 120 TONS IN A SINGLE PIECE (BY BARGE/COASTAL SHIP) IN INDIA

TO BE SUBMITTED ON COMPANY'S LETTER HEAD

Sr. No.	Description of the Consignment	Name of Barge/ Tug Owner	Wt.	From Port of Loading	To Port of Discharge	Date of Work Execution	Distance Travelled	Specify Proof in support of work is attached	Customer Name, e-mail and address with Telephone No.

Signature :

Company Stamp

Name :

Position :

Tel. :

Fax :

Date :

E-mail :